

# CHILDREN & YOUTH PARENTAL CONSENT FORM

As part of Capernwray Hall's Child Protection Policy it is necessary for the parent or guardian of each child attending Connect or International Youth Weeks to read and complete this form. Please fill in one form for each guest under 18 years of age and return to Capernwray Hall at least **TWO WEEKS** before the beginning of the holiday in order for our staff to prepare for any individual needs of your child.

## **SPECIFIC ACTIVITIES - which may be included in the Holiday Programme**

Our staff are trained by the Nationally Recognised Bodies for the following activities, however, ALL PARTICIPANTS MUST behave sensibly and responsibly at ALL TIMES during these activities and must obey every instruction and request of our instructors.

### **1. Swimming**

There will be many opportunities during CONNECT and International Youth Weeks for guests to use our heated indoor pool (max depth 1.5 metres). We may also include water challenges on our lake or local waterways.

### **2. Kayaking**

We may offer kayaking (sometimes at an additional cost) as an option. This may be on site or off site.

### **3. Archery**

Outside or in we enjoy letting guests try the ancient art of archery. We carry bows of varying size and strength, suitable for most children over the age of nine. Right or Left handed equipment is available.

### **4. Target Practice**

An on site activity at our shooting range. Using our .177 BSA air rifles, small groups get an opportunity to shoot, score and compete against one another. Safety is paramount, along with the challenge and enjoyment of all.

#### **Certain UK laws do not permit participation in Target Practice.**

A previous prison sentence of anything between 3 months – 3 years. After 5 years release the individual may handle an air rifle.

A past prison sentence of anything over 5 years does not permit the individual to handle an air rifle at any time.

#### **An Extract from the Firearms Act 1968 'Section 21'**

*Section 21 prohibits the possession of a firearm and ammunition (under any circumstances), by any person who has been convicted of a crime and sentenced to a term of imprisonment (or its equivalent for young persons) of 3 months or more. The prohibition applies in all circumstances, including handling and firing at an approved shooting club or clay pigeon shoot where a certificate is not ordinarily required. It also applies to the possession or use of other categories of firearms and ammunition such as airguns or shot gun cartridges for which a certificate is not needed.*

*A sentence of 3 months to 3 years a 5 year prohibition applies, With a shorter sentence, no prohibition applies but a longer one means a life ban.*

I, being the adult participant or the parent/guardian of the person named as the guest, declare that they are not subject to restriction of the regulations set out in Section 21 of the Firearms Act 1968. I hereby give my permission for them to take part in Target Practice using air rifles at Capernwray Hall, under qualified supervision.

**Please advise us if you do not want your child to be involved with any of these activities. If no instructions are received from you we can offer these activities to your child as spaces allow. Please inform your child before their arrival if you do not want them to participate.**

## **TRANSPORT**

Capernwray may have to transport children for specific activities or in the event of emergencies. All staff who will be driving satisfy our Health & Safety requirements for vehicle drivers. During International Youth Weeks the programme includes a trip to a nearby town. On those days we will hire coaches from a local company. Capernwray staff will join the coach trip and supervise these transport arrangements.

## **DATA STORAGE (Photographs / Video) Conditions of use**

During holiday weeks we may take photograph(s) and/or make a video recording of guests participating in holiday programme activities. These images may be shown at the end of the holiday, made available to guests as a reminder of their time with us, appear on our printed/video publications and/or our website. To comply with the Data Protection Act 1998, permission must be granted by the parent/carer before any images of your child/children are published. We have found that generally young people really enjoy being able to look back on their activities in this way. However, we are aware of situations where the identification of an individual may compromise their future safety. We want to do all we can to ensure the continued safety of young people wherever possible. Please refer to our holiday brochure for examples of the type of images we would consider using in any future publicity. You are deemed to have given permission unless we are informed otherwise. Please let us know in advance if you would prefer us not to use photos/video of your child in our publications. We will not include details or full names (which means first name and surname) of any person in an image on website, or in printed publications, without good reason and only with your express consent. We will not include personal e-mail or postal addresses, or telephone or fax numbers on our website or in printed publications. We may use images with very general labels, such as "youth enjoying sport" or "CONNECT activities".

## **CORRESPONDENCE**

All booking information will be directed to the 'Contact Person' as named on the booking form. Following on from your child's visit we may send out a note / card / DVD to guests on one or some particular holidays. Our staff are encouraged to keep in touch with guests using either email or by written letters & cards. They should always be following our guidelines and policies on such matters (copy available on request). We do not allow staff to communicate with guests under 18 years of age via any social networking sites such as Facebook. Please make your child aware of these policies to avoid disappointment as they may feel they are being ignored. Please advise us if you feel these policies have not been kept.

**WE AIM TO PROVIDE EXCELLENT HOLIDAYS FOR YOUNG PEOPLE!**

**If you would like to discuss your child's needs with one of our staff, please do not hesitate to contact us**

**TEL: 01524 733908 HOLIDAYS@CAPERNWRAY.ORG.UK**

**Please complete and return this form AT LEAST TWO WEEKS BEFORE ARRIVAL to:**

**Capernwray Holidays Capernwray Hall, Carnforth, Lancashire, LA6 1AG, England**

## HOLIDAY INFORMATION

Name of Holiday Week (please select)


 1. Sat 8th April - Wed 12th April 2017


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1. Sat 15th July–Sat 22nd July 2017
- 
- 
2. Sat 22nd July–Sat 29th July 2017
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- 
3. Sat 29th July –Sat 5th August 2017

Name of Group Leader/Adult bringing group (if applicable):

Name of Group e.g. Church/Youth Group (if applicable):

## GUEST DETAILS

Full Name of Child:

Date of Birth:  
(dd/mm/yyyy)     /     /

Home Address:

Gender:  
(please select)      Male      Female

Postcode:

## MEDICAL INFORMATION

Name of Child's Doctor:

Doctor's Tel:

Medical Centre Name &amp; Address:

National Health Service Number:  
(British participants only)

Date of last anti-tetanus injection:

Please list details of any regular medication, medical problems or illness (e.g. asthma, epilepsy, diabetes, allergies, or dietary requirements etc.) or disability which may affect normal holiday activities. ALSO list details of any medication required during the holiday: (all medication to be labelled clearly with child's name and dosage required each day and handed in at reception on arrival)

If my child requires mild painkiller such as Paracetamol, I am willing for it to be given to them by a responsible staff member

 Yes      No

## PARENTAL CONSENT

Name of Parent/Guardian:  
(Please delete)

Tel (Daytime):

Tel (Evening):

Tel (Mobile):

Home Address:  
(If different from child's)

Email Address:

Additional Emergency Contact: (e.g. other parent or grandparent)  
Relationship to child:

Tel:

**I give permission for my child to attend Capernwray Hall's Holiday Week(s) and I agree to him/her taking part in the various activities. I understand that while at Capernwray Hall my child will be under the control and care of Capernwray Hall staff. While those in charge of the holiday will take all reasonable care of guests, they cannot be held responsible for any loss, damage or injury suffered by my child during, or as a result of the activities. I confirm that my child is in good health (see 'Medical Information') and I consider him/her fit to participate. I understand that every effort will be made to contact me as soon as possible should my child become ill or have an accident and they will be given medical/dental treatment as necessary. I agree to existing medication being dispensed by Capernwray Hall staff.**

Signature:  
(Parent/Guardian)

Date: